

LSAW Conference 2023

Leaps, Metes, & Bounds

February 15-17 - Spokane, WA



**EXHIBITOR & SPONSOR
REGISTRATION**

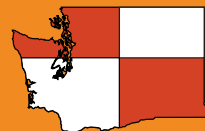
CONFERENCE HIGHLIGHTS

- Exhibits & Demos
- Technical Sessions
- Survey Technicians Track
- Scholarship Auction

FEATURED SPEAKERS/PROGRAMS

- Kris Kline
- CFedS Program
- Jan VanSickle

CONFERENCE INFO: LSAW.ORG
T. (888) 994-2845 E. info@LSAW.org



LSAW
Land Surveyors' Association of Washington

Rules, Regulations, & Instructions

SPACE CONTRACTS

A copy of the application contract for exhibit space is enclosed. In applying for space, return a copy of the contract with payment to the Associations. The Associations reserve the right to decline any application or prohibit any exhibit. If the application contract is accepted by the Associations, a notice indicating such acceptance will be returned to you. Considered in the assignment of space will be the order in which fees are received, sustaining membership in the Associations, and the amount of space available. You can visit the conference website at: LSAW.org to view the exhibit layout and booth assignments.

TERMS OF PAYMENTS

\$1295 for booth (includes 2 booth representatives) for all exhibitors to cover the cost of space must be forwarded with the application contract for space. If purchasing two or more, booth price is \$1050 for each booth. No refund will be made for cancellations. In the event the application for exhibit space is declined, all monies previously deposited for such space will be refunded to the applicant. Please be certain your address is correct and complete, including postal zip, telephone, and email.

EXHIBIT SET-UP AND HOURS (NEW)

The exhibits may be set up between 12:00 PM and 5:00 PM on Tuesday, February 14th and/or 8:00 AM - 11:00 AM on Wednesday, February 15th. Booths must be set no later than 11:00 AM on Wednesday, February 15th. **Exhibitors will be given the opportunity to provide a 3 minute presentation during the exhibit hall opening luncheon on Wednesday, February 15th (see contract for details).** Exhibit Hours will be 12:00 PM to 7:30 PM on Wednesday; 8:00 AM to 5:00 PM on Thursday; and 8:00 AM - 3:30 PM on Friday. Exhibits must be removed between 3:30 PM and 5:30 PM on Friday (**no earlier break down of exhibits will be permitted**). **Exhibitors will have access to the microphone in the Exhibit Hall during the 3:00 PM break on Friday to hold booth raffles.**

ARRANGEMENTS FOR DISPLAY

Exhibitors are required to arrange their displays so as not to obstruct the general view or conceal other exhibits. Background heights may extend out a maximum of three feet from the back of booth toward the aisle. Any extension toward the aisle beyond this point should be no more than four feet high. No special signs, apparatus, etc., will be permitted to extend more than eight feet above the floor and no interference with light or space of other exhibits will be allowed. Illuminated signs must be placed near the back wall of the booth.

REGISTRATION

Each exhibitor will receive two exhibit registrations for two representatives. Exhibit registration includes access to exhibit hall and all refreshment breaks. Luncheon and Dinner tickets are sold separately. **Each additional representative is required to register and will be charged an extra exhibitor representative registration fee of \$150.**

BOOTH EQUIPMENT AND SERVICES

LCD Expo is the official decorator for the conference. Booth equipment consists of an eight-foot high by ten-foot wide back wall and three foot high side divider draperies, including one 7" by 44" exhibitor identification sign, one six-foot draped table, two chairs, wastebasket, and 500 watt electrical drop. Additional equipment and services are available on a rental basis from LCD Expo, whose exhibitor service forms will be forwarded directly to you. These should be completed and returned promptly, if applicable.

FREIGHT HANDLING

LCD Expo has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move in and move out of the exhibition. LCD Expo will not be responsible, however, for any materials they do not handle. **Full-time employees of exhibiting companies may hand-carry their exhibit booth and material provided the total weight is 200 pounds or less and it can be accomplished in no more than one trip without the use of a dolly.** Exhibitors may not use the docks - LCD Expo will have complete control of the loading docks at all times.

NON-EXHIBIT HOURS

Exhibit hall will be locked during non-exhibit hours. The Associations will not be responsible for any personal injury to the exhibitor, their employees, or agents or for the safety of exhibits against robbery or damage by fire, accidents, or other causes.

CARE OF BUILDING

Exhibitors will be held responsible for any damage done to the building by them, their agents, or employees. Walls, woodwork, or floor of the building must not be defaced or altered in any manner whatsoever. Tacking, taping or nailing of signs, banners, etc., to any permanent walls or woodwork or beyond limits of any background is prohibited.

LIABILITY

The exhibitor agrees to indemnify and hold harmless the Associations from, on, and against any and all liability and expenses for personal injury and property damage or loss arising from or out of the use by the exhibitor of its exhibit space or its activities in connection therewith.

HOTEL INFORMATION

The Davenport Grand, Autograph Collection

333 West Spokane Falls Boulevard Spokane, Washington 99201

Room Rate: \$149

Cut-off Date: January 18, 2023

Booking link available online at: LSAW.org/Conference.html

Rooms will sell out! Reserve early for guaranteed pricing.

Preliminary Program

Subject to Change - Final Schedule to be Published to Exhibitors in February

Tuesday, February 14, 2023

12:00 pm - 5:00 pm **Exhibit Booth Setup**

Wednesday, February 15, 2023

8:00 am - 11:00 am **Exhibit Booth Setup**

10:00 am - 5:00 pm **Conference Sessions**

12:00 pm - 7:30 pm **Exhibit Hall Open**

12:00 pm - 1:30 pm **Luncheon/Exhibitor Presentations**

5:00 pm - 7:30 pm **Reception in the Exhibit Hall**

Thursday, February 16, 2023

8:00 am - 5:00 pm **Exhibit Hall Open**

8:30 am - 5:00 pm **Conference Sessions**

12:00 pm - 1:30 pm **Luncheon**

6:00 pm **Annual Banquet & Installation of LSAW Officers**

Friday, February 17, 2023

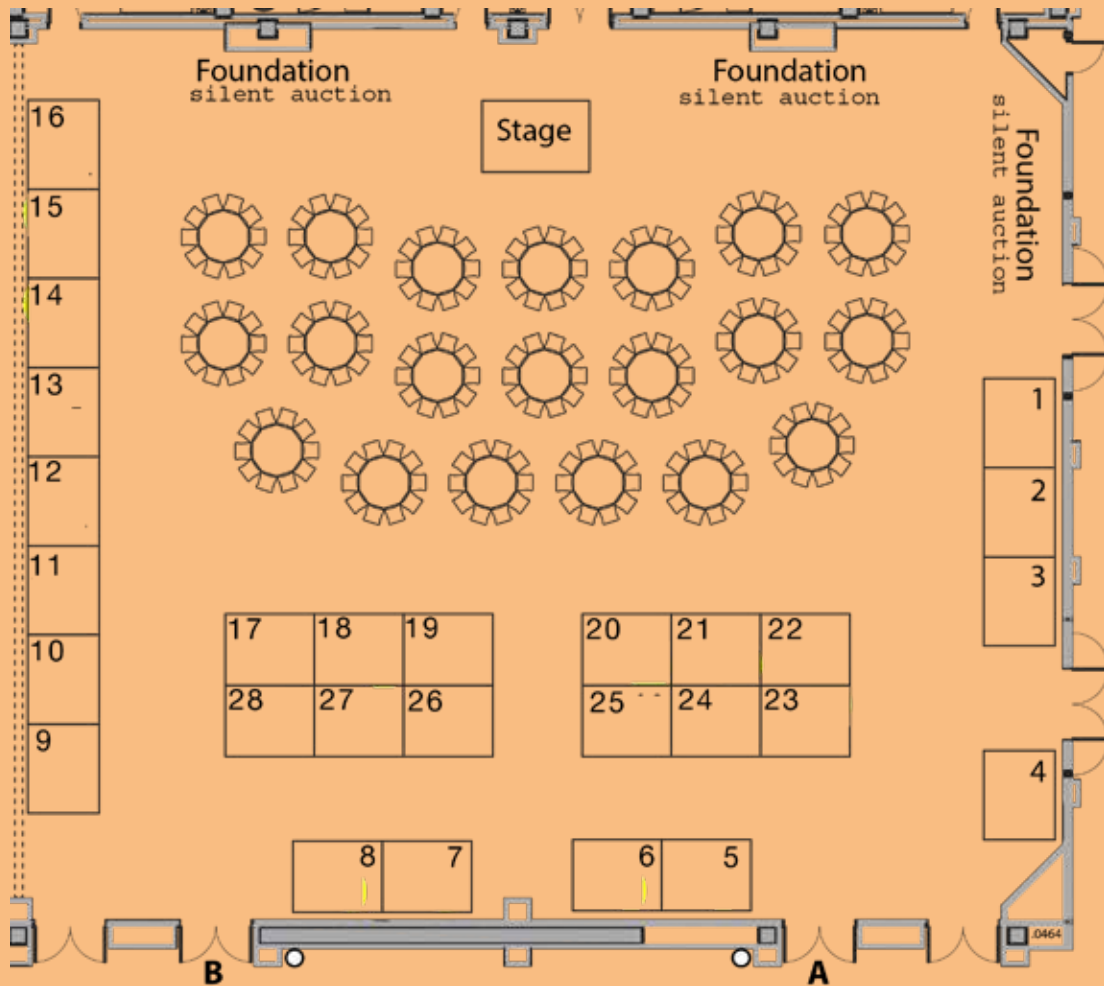
8:00 am - 3:30 pm **Exhibit Hall Open**

8:30 am - 5:00 pm **Conference Sessions**

12:00 pm - 1:30 pm **Luncheon**

3:30 pm **Exhibit Breakdown (No early breakdowns!)**

Exhibit Hall Floorplan



CURRENT LIST OF EXHIBITORS AND BOOTH ASSIGNMENTS FOUND ON THE CONFERENCE WEBSITE:

LSAW.org

EXHIBIT SCHEDULE

TUESDAY, FEBRUARY 14

12 PM - 5 PM - Exhibit Setup

WEDNESDAY, FEBRUARY 15

8 AM - 11 AM - Exhibit Setup

12 PM - 7:30 PM - Exhibit Hall Open

THURSDAY, FEBRUARY 16

8 AM - 5 PM - Exhibit Hall Open

FRIDAY, FEBRUARY 17

8 AM - 3:30 PM - Exhibit Hall Open

3:30 PM - Exhibitors Breakdown

Times subject to change. Final schedule will be confirmed in January 2023



Contract for Exhibit Space LSAW 2023 Conference

We, the undersigned, with the intent to be legally bound, hereby agree to rent exhibit space to be used for display purposes at the LSAW Conference to be held on February 15-17, 2023 at the Davenport Grand in Spokane, Washington. **PAYMENT MUST ACCOMPANY CONTRACT IN ORDER TO SECURE SPACE (copy of checks are not accepted as payment) CREDIT CARDS WILL BE PROCESSED IMMEDIATELY.**

WE AGREE THAT:

1. All the provisions of the rules, regulations, and instructions, as published in the official prospectus, shall be part of this contract.
2. \$1295 payment (or \$1050 per booth if reserving multiple booths) is accompanied with this contract or space will not be assigned.
3. Exhibits will be set up between the hours of 12:00 pm and 5:00 pm on Tuesday, February 14 or between the hours of 8:00 am - 11:00 am on Wednesday, February 15
4. Exhibits shall be closed and removed between the hours of 3:30 pm and 5:00 pm on Friday, February 17
No early breakdown will be permitted.
5. Local union help may be mandatory. (Please contact the decorator for local rules.)

EXHIBIT LOCATION: PLEASE INDICATE YOUR BOOTH PREFERENCE BELOW

1st CHOICE _____

4th CHOICE _____

2nd CHOICE _____

5th CHOICE _____

3rd CHOICE _____

6th CHOICE _____

LIST THE COMPANIES YOU DO NOT WANT TO BE ADJACENT TO, AND EVERY EFFORT WILL BE MADE TO OBLIGE YOU.

EXHIBITOR INFORMATION

FIRM: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

TELEPHONE: _____ EMAIL: _____

THE FOLLOWING PERSON(S) WILL BE OUR EXHIBITOR REP(S) AT THE CONFERENCE:

You are entitled to two (2) Representatives per booth. (Print name as you wish it to appear on name badge)

(1) _____ EMAIL _____

(2) _____ EMAIL _____

I WILL MAKE A 3 MINUTE PRESENTATION DURING OPENING LUNCHEON (Limited Availability. First-come, First-served.)

AUTHORIZED SIGNATURE: _____ DATE: _____

METHOD OF PAYMENT: Check (Payable to LSAW) VISA MasterCard

Card # _____ Exp. Date _____ CVV# _____

Name (as it appears on card) _____ Signature _____

Billing Zip Code (if different from above) _____

Sponsorship Opportunities

We are offering more opportunities than ever before to showcase and help promote our sponsors. Check out the listings below to see what best represents your company and your products.

These exciting opportunities are limited.

Maximize your visibility for your company!

Don't miss this chance to secure one of these exclusive sponsorship opportunities!

All sponsorships are available on a first-come, first-served basis.

	Gold 1 Available	Silver 5 Available	Bronze	Booth
	\$4000	\$2250	\$1795	\$1295
Number of exhibit spaces	2	1	1	1
Number of exhibit representatives	6	4	2	2
Logo on Conference signage	top billing	logo	text listing	
Logo in Conference program	250x250 Ad	logo		text listing
Logo in Evergreen State Surveyor Magazine	250x250 Ad	logo		
Logo in Conference eBlasts	250x250 Ad/link	logo and link	text listing	
Social Media Posts	3 (minimum)	1 (minimum)		
Listing on LSAW website	250x250 Ad/link	logo/link	text listing	text listing
Verbal acknowledgement at Conference	✓	✓		
Attendee List Sent After the Conference	✓	✓	✓	

	Luncheon 3 Available	Icebreaker Reception	Banquet Dinner	Logo on Name Badge Wallet	Refreshment Break 6 Available
	\$2,000	\$3,000	\$2,500	\$2,500	\$500
Logo on Conference signage	✓	✓	✓	✓	✓
Company logo on event ticket	✓	✓	✓		
Listing on LSAW website	✓	✓	✓	✓	✓
Recognition in Evergreen State Surveyor Magazine	✓	✓	✓	✓	✓
Verbal acknowledgement at Conference	✓	✓	✓	✓	

LSAW 2023 Conference Sponsorship Application

Company _____

Contact _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____ Website _____

- Gold Sponsor (exclusive)** **\$4,000**
- Silver Sponsor (5 available)** **\$2,250**
- Bronze Sponsor** **\$1,795**
- Booth Only** **\$1,295**
- Luncheon Sponsor (3 available)** **\$2,000**
- Icebreaker Reception (exclusive)** **\$3,000**
- Banquet Dinner (exclusive)** **\$2,500**
- Name Badge Wallet (exclusive)** **\$2,500**
- Refreshment Break (6 available)** **\$500**

All sponsorships are available on a first-come, first-served basis.

METHOD OF PAYMENT: Check (Payable to LSAW) VISA MasterCard

Card # _____ Exp. Date _____ CVV# _____

Name (as it appears on card) _____ Billing Zip Code _____

Signature _____

Please e-mail logo in EPS or PNG format to:
info@LSAW.org

**LSAW CONFERENCE
526 SOUTH E STREET
SANTA ROSA, CA 95404**

Phone: (888) 994-2845
Fax: (707) 578-4406
E-mail: info@LSAW.org